



## EMS COLLEGE DIGEST – July 11, 2022 Issue

### OFFICE OF THE DEAN

Please save the dates for the following Fall 2022 events:

- Faculty Celebration of Accomplishment: Thursday, August 25 from 4:00 – 6:00 pm in 603 Barron Innovation Hub
- Fall College Faculty Meeting: Wednesday, September 21 from 3:00 – 4:30 pm (followed by reception) in 603 Barron Innovation Hub
- Fall College Staff Meeting: Thursday, September 29 from 9:00 – 10:00 am (followed by brunch) in 603 Barron Innovation Hub
- Staff Appreciation Luncheon: Thursday, December 15 from 12:00 – 1:30 pm at the Penn Stater

### PARKING UPDATE: 2022-23 PARKING RATES

- Faculty, staff, students, and visitors are reminded that new parking rates for the 2022-23 fiscal year are effective July 1. Click on the link for full details from the March announcement: <https://www.psu.edu/news/campus-life/story/university-park-faculty-staff-student-parking-rates-increase-starting-july-1/> If there are any questions, please email [parking@psu.edu](mailto:parking@psu.edu) or call 865-1436.

### STAFF ADVISORY COUNCIL

- **Ice Cream Social – see attached flyer for more information**  
This Wednesday, July 20 from 1:00 – 3:00 pm in the Walker Building Courtyard
- **Call for nominations for Rock in Role Awards**  
The Earth and Mineral Sciences Staff Advisory Committee's Rock in Role Award was created as a way to recognize staff members in EMS who have put forth an extra effort in their everyday responsibilities. These are staff members who consistently go above and beyond to get the job done. Rock In Role is a good venue to recognize EMS staff who have stepped up during the pandemic and for the new challenges presented in 2022 and beyond. Anyone in the college can nominate an EMS staff member to be recognized. Nominations are due on the last business day of each month.

Please see the Rock in Role nomination form at <https://www.ems.psu.edu/resources-faculty-and-staff/staff-advisory-committee-sac/rock-role-award> for more information.  
Contact: Mandy Thompson, EMS Staff Advisory Committee Award Lead

- **Call for applications for the Fall 2022 Administrative Fellows Program**  
This program provides individuals with an opportunity to enhance their administrative

talents by being involved in mentoring experiences. As an Administrative Fellow the individual will be exposed to an array of selected meetings, learning activities and program management experiences, all of which will better equip them to handle the challenges of higher-education administration. Fellows may serve as ex-officio members on a number of college committees, attend administrative meetings, and participate in special assignments related to individual career goals.

Note that applicants can create a plan for up to a six-month period. If you have questions about the program, please contact me or your SAC representative. In order to be considered for the next Administrative Fellows position, which runs through the Spring 2023 semester, you must **apply by July 29, 2022**. The fellowship dates can run from January 1 through June 30 but are flexible depending on the goals and needs of the applicant and unit. Intended fellowship dates should be included in your proposal along with confirmation from the office where you wish to work that they can support the fellowship. Contact: Mandy Thompson, EMS Staff Advisory Committee

- **Steps To Apply:**

1. You should possess a desire to pursue a career in administration.
2. Identify an area in the College where the fellowship would take place.
3. Identify how you would benefit in your current and future positions.
4. Discuss the Fellowship with your supervisor and develop a plan to cover your job duties during the Fellowship period.
5. Meet with the potential area's supervisor and anyone relevant to your Fellowship in that area to confirm their participation.
6. Identify your goals and draft a plan to meet those goals. Show the value of the Fellowship to your current position.
7. Complete the application and obtain an approval signature from the potential Fellowship area's supervisor.
8. Solicit at least two evaluators (the person to whom you report and another administrator) to complete confidential evaluation forms.
9. Give the forms to your evaluators to complete. They should then forward them directly to the EMS Human Resources Office at [ems-hr@psu.edu](mailto:ems-hr@psu.edu).
10. Submit your complete package to the EMS Human Resources Office at [ems-hr@psu.edu](mailto:ems-hr@psu.edu).

**FOR MORE INFORMATION ABOUT THE EMS DIGEST:**

- Please contact Nicola Kiver at [nmk17@psu.edu](mailto:nmk17@psu.edu) or Olivia Butts at [orr3@psu.edu](mailto:orr3@psu.edu).